

Casual Letting Authority

To agent:

Email to: info@promanagement.co.nz

Or Fax to: 09 6206606

From owner: Name:

Address:

Your email address:

Mobile Number:

Bank A/C:

Rental Property Details:

Address:

Please circle or fill-in as appropriate:

House/Townhouse/Unit/Apartment Number of Bedroom: _____ Bathroom: _____

Garage/Carport _____

Description:

Rent per week: _____ Preference of the tenancy term: Long term/Short term/Periodic

Pet Consent: Dog / Cat / Other _____ Smoking allowed: Yes / No

The house has working smoke alarms: Yes / No

The House has insulation: Above ceiling: Yes / No; Under floor: Yes / No; In wall: Yes / No

Access to the house: Tenanted / Vacant (Tenant contact details: _____)

Keys and alarm code: _____ Any dog on site: Yes / No

Other Information:

Terms of this Authority:

I agree to appoint Pro Management Ltd to be my exclusive letting agent for a period of 20 days from the date of this authority. I understand Pro Management will charge a letting fee of one week rent plus GST to successful tenant. I understand Pro Management will advertise the property on Trademe and their website and other media they see appropriate. I agree to pay a fee of \$100 (inclusive of GST) to Pro Management before commencement of marketing.

Print Name: _____ Signature: _____ Date: _____